



Tuition Payment Guidelines

All tuition payments are due on or before the 1st of every month. Your first payment is due on or before August 1st by 3:00 p.m. Any payments received after 3:00 p.m. on the 5th will incur a late fee of \$25. This rule will remain in place even when school is not open. If the 5th falls on a weekend, the payment must reach us by 3:00 p.m. the Friday before.

Payment Methods:

- Cash
- Check (payable to Montessori Academy of Valparaiso or MAV)
- Brightwheel app

Checks or cash can be passed during carline, mailed to our address, or left in the after-hours drop box **INSIDE** the building (do not leave payment in our outdoor mailbox please.)

Tuition invoices and receipts can be viewed in the Brightwheel app.